


Vacancy announcement		
UN JPO Programme		
JPO in Programme Management		
United Nations Office of Counter-Terrorism UNOCT/UNCCT		
		Closing date 30 May 2025 11:59 pm EST
<u>Vacancy Announcement # 24P003</u>		
I General information		
Title:	JPO in Programme Management	
Sector of Assignment:	Engineering, New Technologies for security; Programme Officer/Border Security and Management/Counter-Terrorism	
Country:	USA	
Location (City):	New York	
Agency:	United Nations Office of Counter-Terrorism UNOCT/UNCCT	
Duration of Assignment:	The assignment is intended for a minimum duration of 2 years. The initial appointment is for 1 year, renewable based on performance and availability of funds.	
Grade:	P2 step 1 in the first year	
Note: This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the United States of America and is addressed to candidates with U.S. citizenship. U.S. candidates must be no older than 32 years of age as of the closing date of the application.		
II Duties, responsibilities and Output Expectations		
Under the supervision of the UNCCT BSM Programme Officer, and through consultations with experts and practitioners from UNOCT and entities, the incumbent will be responsible for supporting the inclusion of new technologies (biometrics) in the BSM capacity-building project management and programme development within UNCCT:		
<ul style="list-style-type: none">• Assist in further developing UNCCT BSM objectives related to the new technologies (biometrics) in border security.• Participates in programme management by supporting project preparation and conceptualization, drafting project documents, drafting budget estimates to foster implementation of projects relating to Pillar II of the United Nations Global Counter-Terrorism Strategy and the UNCCT strategic priorities and objectives.• Coordinates with relevant Units of UNOCT and support inter-agency coordination and coherence based on the mandate of UNOCT on identifying key objectives and priorities as well as the management of specific projects with regard to the UNCCT project portfolio. Support UNOCT Office in its efforts to improve the coherency of UN counter-terrorism action.		

- Assist in drafting reports, researching relevant background documentation on new technologies (biometrics) in BSM related subjects.
- Prepare talking points and background notes related to the mandate of UNOCT and its UNCCT.
- Other tasks as appropriate.

III Training component: Learning elements and expectations

On completion of the assignment, the JPO will have/be able to:

- A good understanding of the mandate, programme and operations of the UN, UNOCT and counter-terrorism entities and their activities as well as their inter-agency coordination in relation to the four Pillars of the Global Counter-Terrorism Strategy, including in particular Pillar II with emphasis on BSM;
- An in-depth understanding of the work of the United Nations in the field of peace and security, with a focus on BSM in the context of counter-terrorism;
- Experience in providing analysis and advice to senior UN officials on counter-terrorism;
- Enhanced skills in programme development and project management;
- Enhanced skills in report writing and presentations;
- Enhanced skills in various subjects through UN trainings;
- A network of colleagues from the United Nations, Member States as well as academia and civil society on issues pertaining to counter-terrorism and peace and security in general;
- Experience in planning, time management and working effectively in a multi-cultural environment.

IV Supervision

Title of Supervisor:

Head Border Security and Management (BSM) Unit

Overall supervision by the Chief of Section

Content and methodology of supervision:

The JPO will be supervised on a day-to-day basis. An annual work plan will be agreed upon with the supervisor at the start of the assignment and will be updated as needed. There will be a review and planning discussion with the supervisor on a regular basis. A staff performance review will be conducted every year (including mid-term review) in line with UN rules and regulations.

Evaluation:

The United Nations Performance Evaluation System (e-performance) will serve as a primary platform to evaluate of the JPO's performance.

V Required Qualifications and Experience

Education:

An advanced university degree (Master's degree or equivalent degree) in engineering, IT, international security policy, or others relevant fields. A first-level university degree in combination with an additional two years of qualifying experience may be accepted in lieu of the advanced degree.

Working experience (incl. internships and volunteering):

Minimum of 2 years of professional experience as project manager in biometrics technologies, new technologies for security, or similar field is required.

Sound knowledge of United Nations and other counter-terrorism conventions, instruments and documents, in particular the UN Global Counter-Terrorism Strategy and its four pillars.

Experience in facilitation of professional workshops/conferences is an asset.

Languages:

English and French are the working languages of the United Nations Secretariat. For this position, fluency in oral and written English and French is desirable. Knowledge of another United Nations official language is desirable.

UN competencies:

Professionalism: Demonstrates professional competence and in-depth knowledge of counter-terrorism, international security policy or related fields. Strong analytical skills and excellent skills in drafting a broad range of documents. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Shows pride in work and in achievements. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges. Remains calm in stressful situations.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

Communication: Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify, and exhibits interest in having two-way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed.

Workforce Diversity

The United Nations believes that an inclusive culture attracts the best talent and encourages all qualified applicants, regardless of gender, disability, sexual orientation, cultural or religious backgrounds, to apply.

VI Background information on Agency/Department/Section

UNOCT was established by the General Assembly in June 2017. The Office has five main functions: 1) Provide leadership on counter-terrorism matters entrusted to Secretary-General across the United Nations system; 2) Enhancing coordination and coherence across the 38 CTITF entities to ensure balanced implementation of the United Nations Global Counter-Terrorism Strategy; 3) Strengthening

delivery of United Nations counter-terrorism capacity building assistance of Member States; 4) Increasing visibility, advocacy and resource mobilization of United Nations counter-terrorism efforts; and 5) Mainstreaming of counter-terrorism in the core United Nations work.

UNCCT was established in September 2011 to promote international counter-terrorism cooperation and support Member States in the implementation of the United Nations Global Counter-Terrorism Strategy. The General Assembly has welcomed the establishment of UNCCT within the CTITF Office and encouraged Member States to collaborate with the Centre (A/RES/66/10)..

VII How to apply

Applicants should submit their application electronically directly to the Organization.

Candidates who would like to apply should do so **online** via

<https://owa.undesa.it/oas/oas.aspx?CMD=START&CP=11>

Applications must be received no later than **30 May 2025 11:59 pm EST (Eastern Time UTC-5, New York USA)**. Applications received after this date will not be considered. Applicants will receive a confirmation of receipt.

Only short-listed candidates will be contacted thereafter.