

Vacancy announcement

UN JPO Programme

JPO in Economic Affairs

United Nations, Department of Economic and Social Affairs (DESA), Financing for Sustainable Development Office (FSDO/Policy Analysis and Development Branch



Closing date
8 April 2024
6pm EST New York

Vacancy Announcement # 22P007

I General information

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| Title: | JPO in Economic Affairs |
| Sector of Assignment: | Economic Affairs |
| Country: | USA |
| Location (City): | New York |
| Agency: | United Nations, Department for Economic and Social Affairs (DESA), Financing for Sustainable Development Office (FSDO/Policy Analysis and Development Branch |
| Duration of Assignment: | Initially one year with the possibility to extend up to 3 years |
| Grade: | P2 step 1 in the first year |

Note: This position is open in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of Belgium and is addressed exclusively to candidates with Belgian citizenship.

Candidates must be born on or after 01/01/1992. More information on the Belgian JPO Programme can also be found on the following website: <https://diplomatie.belgium.be/nl/werken-voor-fod-buitenlandse-zaken/young-professionals/junior-professional-officer>

II Duties, Responsibilities and Output Expectations

Within delegated authority, the Junior Professional Officer will be responsible for the following duties:

Economic and finance analysis:

- Assist with the substantive preparation of the Financing for Sustainable Development Report, the annual report of the Inter-agency Task Force on Financing for Development (IATF) and its online annex.
- Assist in the organization and servicing of technical meetings, expert meetings and briefings of the IATF.
- Draft inputs for technical papers and analytical studies on specific commitments on financing the SDG and innovative sources of financing across the action areas of the Addis Ababa Action Agenda.

Intergovernmental support:

- Provide substantive support to the General Assembly and ECOSOC and service other inter-agency meetings within the FfD follow-up process, and in preparation of the fourth international conference on financing for development.

General:

- Prepare speeches and presentations for senior staff.
- Perform other related duties as required, including a variety of administrative tasks necessary for the final delivery of the work programme of the Policy Analysis and Development branch.

III Training component: Learning elements and expectations

On completion of the assignment, the JPO will have/be able to carry out the following duties:

- In-depth knowledge of the outcomes and policy implications of the Financing for Development process and the means of implementation of the 2030 Sustainable Development Agenda, particularly the monitoring and review of the Addis Ababa Action Agenda and the SDGs.
- Expertise in the fields of global macroeconomic analysis and financing the SDGs.
- Understand the complex political agendas that underlie Financing for Development as a global multi-stakeholder process.
- Draft technical papers, analytical studies, speeches and presentations on the above-mentioned topics.
- Prepare and undertake representation work targeted to differing audiences.
- Liaise effectively with counterparts in other relevant UN agencies, international and regional organizations.
- Draft project proposals, budgets and reports according to UN standards.

IV Supervision

Title of Supervisor:

Chief, Policy Analysis and Development Branch, FSDO/DESA

Content and methodology of supervision:

Establishment of a Work Plan: During the first month of the assignment, the Junior Professional Officer (JPO) will work jointly with his/her direct supervisor to finalize his work plan. The final work plan will be discussed and mutually agreed between the JPO and his/her supervisor.

Evaluation:

The United Nations Performance Evaluation System (e-performance) will serve as a primary platform to evaluate the JPO's performance. Both will establish a calendar of weekly or monthly evaluation meetings within the first three months to ensure that the JPO is on track with the agreed workplan and has the needed support for achieving defined results. A midterm evaluation may help review and redefine certain goals, thus an important stage in the evaluation process.

V Required Qualifications and Experience

Education:

Advanced university degree (Master's degree or equivalent) in economics, finance, public policy, or a related field.

Working experience (incl. internships and volunteering):

A minimum of 2 years of relevant work experience in economic research and analysis or related area. Experience in macroeconomic research and/or public financial institutions is desirable.

Languages:

English and French are the working languages of the UN Secretariat. For this position, fluency in oral and written English is required. Knowledge of another UN official language is an advantage.

Other skills:

Writing skills. Computer skills (MS Office). Strong numerical and quantitative skills, including applied econometric analysis, an asset.

UN competencies:

PROFESSIONALISM: Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; Remains calm in stressful situations

COMMUNICATION: Speaks and writes clearly and effectively; Listens to others, correctly interprets messages from others and responds appropriately; Asks questions to clarify, and exhibits interest in having two-way communication; Tailors language, tone, style and format to match the audience; Demonstrates openness in sharing information and keeping people informed

TEAMWORK: Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings

Workforce Diversity

The United Nations believes that an inclusive culture attracts the best talent and encourages all qualified applicants, regardless of gender, disability, sexual orientation, cultural or religious backgrounds, to apply.

VI Background information on Agency/Department/Section

This position is located in the Department of Economic and Social Affairs (DESA), Financing for Sustainable Development Office (FSDO), Policy Analysis and Development Branch. The duty station is New York.

The Policy Analysis and Development Branch is headed by a Chief of Branch, who reports to the Director. The Branch's responsibility is to provide substantive policy analysis on all aspects of the Financing for Development process, particularly the 'Action Areas' in the Addis Ababa Action Agenda (AAAA): domestic public resources, domestic and international private business and finance, international development cooperation, international trade, debt and debt sustainability, systemic issues, and science, technology, innovation and capacity building.

The work of the Branch forms the substantive basis for the FSDO to promote policy coherence within the UN on issues related to financing for development, as well as for the integrated and coordinated implementation of and follow-up to the outcomes of the major United Nations conferences and summits in the economic and social fields, including the outcome of the United Nations Sustainable Development Summit.

The major substantive output of the Branch is the annual report, Financing for Sustainable Development Report (FSDR) of the Inter-agency Task Force on Financing for Development (IATF), and its online annex. FSDO is the substantive editor and coordinator of the IATF, and works closely with the major institutional stakeholders of the FfD process (World Bank, IMF, WTO, UNCTAD, UNDP), as well as more than 60 other UN and non-UN agencies in producing its report.

The JPO will support the Branch's work on the FfD follow-up process and on the review and monitoring of the AAAA outcomes and the means of implementation in the context of the IATF. The JPO will contribute to analysis of the global macroeconomic context and its implications on FfD and financing the SDGs.

VII How to apply

Applicants should submit their application electronically directly to the Organization.

Candidates who would like to apply should do so **online** via <https://owa.undesa.it/oas/oas.aspx?CMD=START&CP=10>

Applications must be received no later than **8 April 2024, 6pm (Eastern Time UTC-5, New York USA)**. Applications received after this date will not be considered. Applicants will receive a confirmation of receipt. **Only short-listed candidates will be contacted thereafter.**